

Exhibit A
Summary and Itemization of Fees

Case Number	Debtor Name	Period	
22-10198	Noris Flores		
Summary of Fees			
The fees below are associated with guiding this chapter 13 case to confirmation. The debtor owned four properties which made prosecuting confirmation and developing a plan very involved. The debtor required frequent communication with counsel to discuss the status of the case and for counsel to explain steps needed by the debtor to secure confirmation.			
Date	Staff	Description	Hours
01/12/2022	Attorney	Initial consultation - reviewed financial circumstances and discussed options for moving forward	1.50
01/17/2022	Paralegal	Phone call with client to gather information needed to prepare schedules	0.10
01/17/2022	Attorney	Phone call with client to gather information needed to prepare schedules	0.20
01/21/2022	Attorney	Phone call with client to gather information needed to prepare schedules	0.20
01/26/2022	Attorney	Phone call with client to gather information needed to prepare schedules	0.30
01/31/2022	Paralegal	Phone call with client to discuss information needed for meeting of creditors.	0.10
01/31/2022	Paralegal	Phone call with client to discuss information needed for meeting of creditors.	0.10
02/04/2022	Attorney	Reviewed objection to confirmation of plan filed by HSBC Bank.	0.30
02/07/2022	Attorney	Reviewed objection to confirmation of plan filed by Select Portfolio Servicing	0.30
02/09/2022	Attorney	Phone call with client to answer questions about case status and process.	0.10
02/09/2022	Paralegal	Phone call with client to discuss information needed for meeting of creditors.	0.10
02/10/2022	Attorney	Exchanged emails with client.	0.10
02/15/2022	Attorney	Phone call with client to answer questions about case status and process.	0.20
02/18/2022	Paralegal	Phone call with client to discuss information needed for meeting of creditors.	0.40
02/24/2022	Attorney	Prepared amended Schedule E/F and matrix to add creditors.	0.30
02/24/2022	Paralegal	Phone call with client to discuss information needed for meeting of creditors.	0.20
02/28/2022	Paralegal	Filed employee income records with court	0.20
02/28/2022	Paralegal	Phone call with client to discuss information needed for meeting of creditors.	0.10
03/01/2022	Paralegal	Filed employee income records with court	0.20
03/04/2022	Attorney	Exchanged emails with client.	0.10
03/07/2022	Attorney	Exchanged emails with client.	0.10
03/07/2022	Attorney	Phone call with client to answer questions about case status and process.	0.20
03/08/2022	Attorney	Exchanged emails with client.	0.10
03/08/2022	Attorney	Phone call with client to answer questions about case status and process.	0.10
03/09/2022	Paralegal	Filed address change notice for creditor with court.	0.20
03/09/2022	Attorney	Represented client at meeting of creditors.	0.50
03/09/2022	Attorney	Phone call with client to answer questions about case status and process.	0.50

Summary and Itemization of Fees (Cont'd)

Date	Staff	Description	Hours
03/21/2022	Paralegal	Phone call with client to answer questions about case status and process.	0.10
03/23/2022	Attorney	Exchanged emails with client.	0.10
04/12/2022	Attorney	Reviewed 18 proofs of claim for validity	2.00
04/12/2022	Attorney	Drafted amended chapter 13 plan	0.50
04/12/2022	Paralegal	Filed and served amended chapter 13 plan.	0.20
04/12/2022	Attorney	Exchanged emails with client.	0.10
06/22/2022	Attorney	Drafted amended chapter 13 plan	0.50
06/22/2022	Paralegal	Filed and served amended chapter 13 plan.	0.20
06/22/2022	Attorney	Drafted amended schedules I and J	0.30
06/22/2022	Paralegal	Drafted and filed pre-confirmation certification	0.10
06/24/2022	Attorney	Exchanged emails with client.	0.10
08/02/2022	Attorney	Reviewed motion to dismiss filed by trustee.	0.25
08/19/2022	Attorney	Reviewed motion for relief filed by HSBC Bank	0.50
08/26/2022	Attorney	Exchanged emails with client.	0.10
08/26/2022	Attorney	Phone call with client to discuss motion for relief.	0.10
08/31/2022	Attorney	Exchanged emails with client.	0.10
08/31/2022	Attorney	Phone call with client to discuss motion for relief.	0.20
08/31/2022	Paralegal	Filed and served amended chapter 13 plan.	0.20
09/06/2022	Attorney	Drafted amended chapter 13 plan	0.50
09/06/2022	Paralegal	Filed and served amended chapter 13 plan.	0.20
09/06/2022	Attorney	Drafted amended Schedules A/B and C	0.30
09/06/2022	Attorney	Drafted amended Schedule J	0.30
09/09/2022	Attorney	Prepared response to motion for relief filed by HSBC	0.40
09/09/2022	Attorney	Exchanged emails with client.	0.10
09/09/2022	Attorney	Phone call with client to discuss motion for relief.	0.10
09/14/2022	Attorney	Exchanged emails with client.	0.10
09/14/2022	Paralegal	Phone call with client to answer questions about case status and process.	0.10
09/29/2022	Attorney	Phone call with client to discuss motion for relief.	0.30
10/03/2022	Attorney	Exchanged emails with client.	0.10
10/06/2022	Attorney	Exchanged emails with client.	0.10

Summary and Itemization of Fees (Cont'd)

Date	Staff	Description	Hours
10/07/2022	Paralegal	Phone call with client to answer questions about case status and process.	0.10
10/10/2022	Attorney	Exchanged emails with client.	0.10
10/17/2022	Attorney	Reviewed stipulation of settlement for motion for relief	0.40
10/17/2022	Attorney	Exchanged emails with client.	0.10
10/19/2022	Attorney	Exchanged emails with client.	0.10
10/21/2022	Attorney	Exchanged emails with client.	0.10
10/24/2022	Attorney	Exchanged emails with client.	0.10
10/24/2022	Paralegal	Phone call with client to answer questions about case status and process.	0.10
10/27/2022	Attorney	Drafted amended schedules A/B and C	0.30
10/27/2022	Attorney	Drafted amended chapter 13 plan	0.50
10/27/2022	Paralegal	Filed and served amended chapter 13 plan.	0.20
10/28/2022	Attorney	Exchanged emails with client.	0.10
11/21/2022	Attorney	Phone call with client to answer questions about case status and process.	0.10
12/01/2022	Attorney	Exchanged emails with client.	0.10
12/24/2022	Attorney	Exchanged emails with client.	0.10
12/27/2022	Attorney	Exchanged emails with client.	0.10
12/28/2022	Attorney	Exchanged emails with client.	0.10
12/29/2022	Attorney	Exchanged emails with client.	0.10
01/02/2023	Attorney	Exchanged emails with client.	0.10
01/03/2023	Attorney	Exchanged emails with client.	0.10
01/04/2023	Attorney	Exchanged emails with client.	0.10
01/05/2023	Attorney	Exchanged emails with client.	0.10
01/12/2023	Attorney	Exchanged emails with client.	0.10
01/25/2023	Attorney	Prepared petition, schedules, means test, plan, and creditor matrix	5.00
01/26/2023	Paralegal	Filed petition, schedules, means test, plan, and creditor matrix with court.	0.50
01/26/2023	Attorney	Phone call with client to answer questions about case status and process.	0.10
02/10/2023	Attorney	Phone call with client to answer questions about case status and process.	0.30
02/14/2023	Attorney	Exchanged emails with client.	0.10
02/20/2023	Attorney	Exchanged emails with client.	0.10
02/20/2023	Attorney	Phone call with client to answer questions about case status and process.	0.10

Summary and Itemization of Fees (Cont'd)

Date	Staff	Description	Hours
03/14/2023	Paralegal	Phone call with client to answer questions about case status and process.	0.30
03/15/2023	Paralegal	Phone call with client to answer questions about case status and process.	0.20
03/16/2023	Paralegal	Phone call with client to answer questions about case status and process.	0.20
03/21/2023	Paralegal	Phone call with client to answer questions about case status and process.	0.10
03/22/2023	Paralegal	Phone call with client to answer questions about case status and process.	0.10
03/23/2023	Attorney	Phone call with client to answer questions about case status and process.	0.20
04/19/2023	Attorney	Exchanged emails with client.	0.10
04/19/2023	Attorney	Phone call with client to answer questions about case status and process.	0.10
08/25/2023	Attorney	Phone call to client to discuss motion to dismiss.	0.10

Total Attorney Hours 21.35
Attorney Hourly Rate \$350.00
Attorney Total \$7,472.50

Total Paralegal Time 4.60
Paralegal Hourly Rate \$125.00
Paralegal Total \$575.00

Subtotal \$8,047.50
Adjustment (\$547.50)
Grand Total \$7,500.00

Pre-Petition Payment \$1,500.00
Balance Due \$6,000.00

Unaccounted Time 0.00

Exhibit B

B2030 (Form 2030) (12/15)

**UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF PENNSYLVANIA
PHILADELPHIA DIVISION**

In re **Noris M. Flores**

Case No. _____

Chapter 13

DISCLOSURE OF COMPENSATION OF ATTORNEY FOR DEBTOR

1. Pursuant to 11 U.S.C. § 329(a) and Fed. Bankr. P. 2016(b), I certify that I am the attorney for the above named debtor(s) and that compensation paid to me within one year before the filing of the petition in bankruptcy, or agreed to be paid to me, for services rendered or to be rendered on behalf of the debtor(s) in contemplation of or in connection with the bankruptcy case is as follows:

For legal services, I have agreed to accept.....	<u>\$7,500.00</u>
Prior to the filing of this statement I have received.....	<u>\$1,500.00</u>
Balance Due.....	<u>\$6,000.00</u>

2. The source of the compensation paid to me was:

☒ Debtor ☐ Other (specify)

3. The source of compensation to be paid to me is:

☒ Debtor ☐ Other (specify)

4. ☒ I have not agreed to share the above-disclosed compensation with any other person unless they are members and associates of my law firm.

☐ I have agreed to share the above-disclosed compensation with another person or persons who are not members or associates of my law firm. A copy of the agreement, together with a list of the names of the people sharing in the compensation, is attached.

5. In return for the above-disclosed fee, I have agreed to render legal service for all aspects of the bankruptcy case, including:

- a. Analysis of the debtor's financial situation, and rendering advice to the debtor in determining whether to file a petition in bankruptcy;
- b. Preparation and filing of any petition, schedules, statements of affairs and plan which may be required;
- c. Representation of the debtor at the meeting of creditors and confirmation hearing, and any adjourned hearings thereof;

B2030 (Form 2030) (12/15)

6. By agreement with the debtor(s), the above-disclosed fee does not include the following services:

Continued Meeting of Creditor Hearings, Addition of Creditors after Filing Petition, Motions to Avoid Liens, Motions for Relief from the Automatic Stay, Motions to Dismiss Case, Adversarial Proceedings & Discharge Litigation, Depositions, Asset Cramdowns, Objection to Proof of Claims, Certification of Stipulation Defaults, Motions for Plan Modifications, Motions for Reconsideration, Vacate Wage Orders, Praceipe for Discharge, Bankruptcy Chapter Conversions, Redemption of Property, Lexis & Pacer Research, Credit, Property, Judgements, & Liens Reports.
The above legal services will be billed at aN hourly rate of \$375 per hour per attorney.

CERTIFICATION

I certify that the foregoing is a complete statement of any agreement or arrangement for payment to me for representation of the debtor(s) in this bankruptcy proceeding.

01/26/2022

Date

/s/ Michael A. Cibik, Esquire

Michael A. Cibik, Esquire

Cibik Law, P.C.

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